

VIRTUAL

Stash Bandit LLC
Diane Harris
771 Road V
Bladen NE 68928
402 756 1541 (home) 402 705 3107 (cell)
diane@stashbandit.net
StashBandit.net



Contract for Services of Diane P. Harris revised for 2022

Contracting Group: _____

City and State: _____

Contact

person: _____

Mailing address of contact

person: _____

Phone # of contact

person: _____

Alternate phone #: _____

Email of contact

person: _____

Lecture/Trunk Show

Lecture Title: _____

Date and time of lecture: _____

YOUR TIME ZONE: _____

Zoom set-up: Guild to set up and send link _____ OR Diane to set up and send link _____

Fee for lecture: _____

Recording: I do not allow recording of my presentations. Think of it as a live event. If you can't attend, you miss it. I am firm on this point.

Classes

Class Title: _____

Date of workshop: _____

Start time: _____ End time: _____

YOUR TIME ZONE: _____

Fee for workshop: _____

Maximum number of students: _____ (depends on the class)

I will provide you with a class description, a supply list and photos of the project. There may be times when I can add students beyond the maximum number but there will be a per student charge, to be determined.

Payment **PLEASE READ AND INITIAL.**

To whom should Diane email the invoice? _____

*I will invoice about one week before the event. This gives you time to make arrangements. I prefer a check with **tracking**. If you make an electronic payment, your group is **responsible for fees**. Payment is due at the time services are rendered. If payment is not made within one week, a late fee of 10% will be assessed for each day the payment is late. Please email me before making electronic payment.*

Initial your agreement: _____

Cancellations

This signed contract is intended to confirm our arrangements and make clear our expectations. If extreme circumstances beyond our control should arise such as hazardous weather, illness or death in my family, I will work together with you to reschedule if possible and neither party will be assessed a penalty. If anything comes up on my end, I will communicate with you clearly in a timely manner. I ask that you do the same.

Signatures

Diane P. Harris

Date

Guild Representative

Date

Guild Representative (optional second sig)

Date

Fees

Lectures/trunk shows Lectures/trunk shows on Zoom are \$525.

If your group requires two presentations of the same trunk show, the fee is \$1000.

Classes

The fee for a **full-day** workshop is \$700 for up to 20 students. Full day is up to six hours of work time with a break for lunch. In some cases I may agree to take more students for an additional fee per person over 20 people. A **half-day** workshop is \$600 for up to 20 students and runs for up to four hours.

Contract Instructions

If the contract and details are correct, please **sign** and then make one additional copy of all pages. Mail both sets to me (or email one: diane@stashbandit.net) at 771 Road V, Bladen NE 68928. I will sign them, keep one and return one to your contact person.

If the contract is not correct, please call or email me and we'll work together to correct it before we complete the process.

I will look forward to joining you for a wonderful time of sharing our passion for quilting. I will give you my best effort in every way. We'll have a great time together.

Diane Harris/Stash Bandit LLC

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<https://stashbandit.net/>